

Having completed this course the learner will be able to:

- Recognise and commit to the benefits of delegation
- Exploit the link between delegation and coaching
- Identify and remove the barriers to delegation
- Identify opportunities for delegation
- Successfully undertake the delegation process

Many managers plead the problems of:

- Insufficient time to manage effectively
- De-motivated and apparently under-valued staff
- Constant management supervision of staff
- Under-skilled individuals

Whilst these problems can be caused by a number of factors, at least one of the solutions is delegation. This is because team members can undertake many non-critical tasks and feel valued as a result of the added responsibility. Also, providing the tasks are well chosen, the team members develop additional skills, and become more self-reliant as a result of newly found confidence.

If a manager is delegating successfully, the spin-off benefits for the organisation are significant, and include:

- A better managed business
- Higher productivity
- More innovation
- Enhanced market competitiveness
- Impact on bottom line profit

#### The course covers:

- The benefits of delegation
- How delegation and coaching work together
- Why delegation is under-used or avoided
- The key elements of successful delegation
- When to delegate
- Managing delegation

#### Learning Outcomes

What does this mean to the learner?

What does this mean to the learner's company?

What does the course cover?